



Order Editing Procedures Manual

Sign In

To begin, visit myuniform.soccerandrugby.com and sign in to your MyUniform account.



When you return to your MyUniform Dashboard page, your order will be displayed under Your Recent Orders. Orders can be Edited or Cancelled up to your Team's deadline date. If you click on Cancel order you will be asked to confirm and then you will see a refund confirmation at the top of the screen. To Edit an order click on the Edit Order link to the right of your order.

Your Recent Orders			
Order #	Order Date	Amount	Player On This Order
6098275	2/9/2017	\$113.68	Peter Sockett
			Edit Order Cancel Order

Editing Orders

You can edit your quantity to add or remove a portion of an item. Click on the Remove link to remove an entire line. To change the size of an item, click the edit button for that item and change the size in the drop down menu. Click "Update Quantities" to save your changes. As you make changes you will see a note at the top of the screen that the order has a non-zero balance. Click Next Step when done. Refunds will be sent automatically, you will need to enter payment information for and additional charges.

Edit Order - Order #6098275

Balance is currently non-zero. Please click the "Next" button below to continue with payment processing.

Product Name	Style #	Size	Qty	Price	Ext. Price	
Group: Stamford FC Team: SAMPLE Player: Peter Sockett 15						
	F.C. Tiro 15 Black Jersey Number: 15 Name: Sockett	S22362	Adult Large	<input type="text" value="1"/>	\$35.00	\$35.00
	F.C. Team Speed Black Socks	5130247	Small	<input type="text" value="1"/>	\$10.75	\$10.75
<input type="button" value="Update Quantities"/>						<input type="button" value="Add Item"/>

Sub Total: \$45.75
Tax Total: \$2.91
Shipping: \$9.99
Total: \$58.65

Adding Items

Items can be added to your existing order as a means to edit sizes or add missing pieces. When the Add Item button is clicked you will be prompted to select the item you would like to add to your order.

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Select a Product:

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	Ext. Price
adidas Condivo 12 Jersey, Black	
Adidas Copa Zone Sock in Black/White	
Adidas Estadio II Backpack Black	
Adidas Tiro 13 Training Jacket	
Adidas Condivo 12 Short Black	

Once you have selected an item to add you will see the item detail page to select a size and quantity to add to your order. When done, click the Add to Cart button.

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Select a Product:

▼



Select Size:

▼

Add to Cart

Order Payment

The top of the payment screen will display the amount of the payment required to complete your order. You will be able to process your payment with a Soccer Master Gift Card and/or a Credit Card. Once you have entered your Payment Information, click on the Finalize Order button. You will see a confirmation of your updated order.

Order Detail - Order #6098275

This order requires payment of \$41.86 which cannot be made on any existing payment method. This order has NOT YET been updated.

Credit Card Information




Credit Card Type ▼

▼

Card Number ▼

▼

Expiration Date ▼ ▼

CVV ▼

▼

Finalize Order